



Sample / Draft

[Qualifies for Exemption]

PRIVATE AND CONFIDENTIAL

[Date]

[Parent/Guardian]

[Address]

Dear [Parent/Guardian]:

I refer to your application of [Date], in which you requested a religious education exemption for [student name].

Subsection 42(13) of the Education Act provides for an exemption for any “program or course of study in religious education” for a “person who is qualified to be a resident pupil in respect of a secondary school operated by a public board who attends a secondary school operated by a Roman Catholic board.”

Please note that this exemption only applies to “open access” students who meet the qualifications in the above provision. I understand that [student name] is qualified to be a resident pupil in respect of a secondary school operated by a public board.

For the reasons given above, [student name] qualifies for the requested exemption under the provisions of the Education Act.

In this regard, [student name] will not be required to engage in the following learning activities:

- the Grade [No.] religious education course
- activities of a religious nature with a substantial component of ritual and prayer at O’Gorman High School

Based on subsection 42(13) of the Education Act, the Board will comply with your request to have [student name] exempt from the above named activities. Please recognize that there will not be any alteration in the religious or moral education that infuses the remainder of [Name of Student]’s timetable and school observances.

Please note that this approval is for a one-year period and future requests will have to be made on an annual basis to the school principal. If you have any further questions on this matter, please do not hesitate to contact me.

Yours truly,

[Name of Superintendent]  
Superintendent of Education

Copy: Director of Education  
Principal – O’Gorman High School  
OSR File